

CATHOLIC FAMILY CENTER JOB POSTING

JOB TITLE: Alcohol/Substance Abuse Clinician II - Bilingual
DEPARTMENT: Restart
PROGRAM: Clinic

DATE: July 26, 2010

SUMMARY

Under general supervision, provides evaluation and treatment of alcohol and substance abusing clients. Maintains confidentiality and ethical standards as identified by the NYS Education Department, NASW or other relevant governing bodies.

RESPONSIBILITIES & DUTIES

- 1.0 Provides treatment for alcohol and substance abusers and their families in the Clinic Programs.
 - 1.1 Provides individual and group treatment for clients in clinic programs.
 - 1.2 Provides family sessions to engage client in family into treatment and address treatment issues.
 - 1.3 Provides psycho-educational group sessions for clients on relevant issues such as addiction education, anger management, domestic violence, etc...
 - 1.3 Completes all necessary documentation related to client services in compliance with Agency and regulatory standards.
 - 1.4 Communicates with appropriate Agency staff, criminal justice agencies and related community organizations to assure coordination of client services.
- 2.0 Completes psychosocial assessments of alcohol and substance abusing clients to determine appropriate services.
 - 2.1 Performs written psychosocial assessment, takes relevant history and completes screening tools with clients to determine treatment recommendations and level of care.
 - 2.2 Refers clients to treatment within the agency or appropriate community services to best meet client needs, advocating on client's behalf when appropriate.
 - 2.3 Provides immediate feedback to the agencies and individuals involved with client referral or care.
 - 2.4 Enters client information onto Electronic Medical record to complete assessments.
 - 2.5 Engages family members or collateral individuals for feedback and collaboration when appropriate.
- 3.0 Participates in relevant Agency meetings and ongoing development of professional knowledge and skills.
 - 3.1 Attends regular clinical supervision, program and departmental meetings, case review, and CFC quarterly meetings.
 - 3.2 Develops clinical skills through involvement in Agency in-service training, conference attendance, and supervision sessions.
 - 3.3 Participates in appropriate interagency meetings with other treatment agencies and community groups as required.
- 4.0 Is aware of and actively supports the Agency's cultural competence goals, efforts, and activities.
- 5.0 Other duties as requested by supervisor.

MINIMUM QUALIFICATIONS

EDUCATION: Masters Degree in Social Work or counseling preferred, Minimum BSW or counseling degree required

CREDENTIALS: QHP credential preferred.

EXPERIENCE: 2 years clinical experience working in substance abuse or mental health services.

SPECIAL REQUIREMENTS: Bilingual in Spanish, Sensitive to issues related to Latino cultures, Computer skills that would allow for timely completion of documentation.

RESUMES TO: Human Resources Department *EOE*
Catholic Family Center
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